



FOR PERSONNEL OFFICE USE ONLY

DATE	INTERVIEW SITE	COMMENTS

**CONVICTION HISTORY**  
(Reinstatement Applicants Only)

**NOTICE:** Because of our responsibility to our students and to the public, it is important that we be extremely careful in reinstating applicants with conviction records. You will not be considered for reemployment with the Garden Grove Unified School District unless you fill out this form accurately and completely to the best of your knowledge. In accordance with the Board of Education policies and provisions of the Education Code, all prospective school district employees are fingerprinted and fingerprints are submitted to the Bureau of Criminal Identification for verification of any information given.

**HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE (MISDEMEANOR OR FELONY)?**       YES       NO

**INSTRUCTIONS:** In the spaces below, give complete details for every time you have been convicted, fined, placed on probation or given a suspended sentence for any felony or misdemeanor violation of the law. (Do not include minor traffic violations, such as parking or speeding tickets, unless a warrant was issued for your arrest for failure to pay fines or appear for sentencing). **NOTE:** Even if you were told that your record was cleared, unless you have documentation proving that the conviction was cleared by subsequent court action, dismissal, or expungement, you should list all convictions. If you are in doubt, list the conviction and explain. If the fingerprint report of the Bureau of Criminal Identification lists convictions that you did not, you will no longer be considered for reemployment. Begin with your first conviction and provide as much information as possible. Use additional pages if necessary.

**LISTING OF CONVICTIONS**

APPROXIMATE DATE, CITY AND STATE OF CONVICTION	OFFENSE FOR WHICH CONVICTED (Include Penal Code section, if known)	DESCRIBE BRIEFLY THE CIRCUMSTANCES CONCERNING YOUR CONVICTION, INCLUDING AMOUNT OF FINE, LENGTH OF SENTENCE/JAIL OR PRISON TERM AND LENGTH OF PROBATION

**I CERTIFY THAT ALL OF THE ABOVE INFORMATION IS TRUE.**

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

<b>PERSONNEL OFFICE USE ONLY</b>		
<input type="checkbox"/> APPROVED		
<input type="checkbox"/> DISAPPROVED	PERSONNEL DIRECTOR: _____	DATE: _____