

GARDEN GROVE UNIFIED SCHOOL DISTRICT

DIRECT DEPOSIT AUTHORIZATION

CERTIFICATED

NEW or CHANGE

CLASSIFIED

CANCEL

PRINT or TYPE (USE BLUE OR BLACK INK)

NAME	EMPLOYEE ID #
SCHOOL/LOCATION	WORK TELEPHONE
BANK, CREDIT UNION or SAVINGS & LOAN NAME	BRANCH
BANK/CREDIT UNION/SAVINGS & LOAN ADDRESS	BANK/CREDIT UNION/SAVINGS & LOAN TELEPHONE:

DEPOSIT INTO:

CHECKING

SAVINGS

ACCOUNT NO. – ATTACH VOIDED BLANK CHECK

ACCOUNT NUMBER

BANK TRANSIT NO. – THIS NUMBER SHOULD BE SECURED FROM YOUR FINANCIAL INSTITUTION

I hereby authorize the Garden Grove Unified School District and the Orange County Department of Education (OCDE) and/or their agents to initiate electronic deposits and, as necessary, debit corrections to previous deposits, to the above account.

I understand:

- I must submit a new authorization form if I change my account (name, branch, etc.);
- Direct deposit status will be be canceled if wages are garnished. A new direct deposit authorization will be required when garnishment is satisfied.

I agree to hold harmless and indemnify the Garden Grove Unified School District, its Board of Education, officers, and employees, and the Superintendent of Schools of the County of Orange and his employees, from every claim and demand, of whatever nature, including those based upon negligence of the Garden Grove Unified School District, its governing board, its officers, and employees, and the Superintendent of Schools of the County of Orange and his employees, for failure or delay in making deposits and/or corrections to deposits as herein authorized.

This authorization replaces any previously made by me and will remain in effect until changed or canceled by my submission of a new Direct Deposit Authorization form.

SIGNATURE: _____

DATE: _____

ATTACH VOIDED BLANK CHECK HERE