

SPEECH AND LANGUAGE PATHOLOGY ASSISTANT

JOB SUMMARY

Under the general direction of a Speech Pathologist or under the immediate direction of the site administrator while performing services at the school site, provides activities designed to develop pre-language and language skills, oral-motor control for speech production, vocalization, and use of assistive technology devices for communication. Works with students who have severe speech and language disorders, and frequently physical and emotional disabilities as well; performs related work as required.

ESSENTIAL DUTIES

- Conducts speech-language screenings using a variety of screening tools and techniques.
- Follows documented therapy plans.
- Documents student progress; assists with informal documentation.
- Assists speech-language pathologist during assessment.
- Prepares therapy materials and/or equipment for use in classroom and therapy activities.
- Adapts or modifies instructional materials and /or equipment, as determined by student needs and abilities, for teacher use in the classroom.
- Schedules activities, prepares charts, records, graphs, or otherwise displays student performance data.
- Performs checks and maintenance on augmentative communication devices and equipment.
- Deals effectively with behaviors of students.
- Maintains student performance documentation.
- Maintains a facilitating environment for assigned tasks.
- May participate in research projects and in-service training.

EMPLOYMENT STANDARDS

Education and Experience: An Associate's degree, completion of a Speech-Language Pathology Assistant program, registration as a Speech-Language Pathology Assistant with the State of California, and six months of paid or volunteer experience in a Speech-Language Pathology Assistant program.

KNOWLEDGE AND ABILITIES

Knowledge of:

- Correct English usage, spelling, grammar, and punctuation.
- Effective record keeping practices and procedures.
- Human anatomy and physiology.
- Normal speech, language, and hearing development.
- Language disorders and rehabilitation.
- Articulation disorders and rehabilitation.
- Acquired disorders and rehabilitation.
- Clinical methods and procedures.
- Hearing disorders and aural rehabilitation.

Ability to:

- Perform simple math calculations to compile reports.
- Maintain records and status reports.
- Recall facts, figures, names, faces, and information.
- Complete tasks in a timely manner.
- Interact successfully with parents, students, supervisors, school staff, and community agency representatives.
- Use good judgment in making independent decisions to respond to student requests and needs.
- Select appropriate techniques to be used with students.
- Meet accuracy and productivity requirements to perform the required tasks of this position.
- Communicate effectively in English.

LICENSE: Must possess and maintain a valid Class C California Driver License and remain insurable at the standard insurance market rate.

WORKING CONDITIONS: Works with students with speech and language disabilities, who may have severe physical or emotional difficulties, in a classroom environment. Sitting with some standing, walking. Dexterity of hands and fingers to operate office equipment, learning aids and instructional materials. Hearing and speaking to model clear English speech. Drives to various district sites. May occasionally lift or move up to 15 pounds.