

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 6, 2011

7:00 p.m. Regular Board Meeting

BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS
2. MINUTES
3. PUBLIC HEARINGS AND REPORTS
  - A. Public Hearing  
Proposed Annual Budget 2011-12 (copies of the Proposed Budget were available for public inspection August 29 through September 6, 2011, between the hours of 8 a.m. and 5 p.m. in the Office of Business Services).
4. ADMINISTRATION
  - A. Memorandum of Understanding Between the Orange County Superintendent of Schools and the Garden Grove Unified School District
  - B. Inter-District Attendance Agreements for Physically/Severely Handicapped Students
5. PROGRAMS AND INSTRUCTION
  - A. Resolution No. 6 – State Preschool Program: Prekindergarten and Family Literacy and Authorization of Signatures
  - B. Resolution No. 7 – State Preschool Program Application for Continued Funding and Authorization of Signatures
  - C. School Readiness Initiative Funding
6. BUSINESS
  - A. Annual Budget Report 2011-12
  - B. Resolution No. 4 – Appropriation of New Income
  - C. Resolution No. 5 – Budget Transfers
  - D. Resolution No. 8 – Establishment of Gann Appropriations Limit
  - E. Accept Bid 1101 – Audio Visual Equipment
  - F. Settlement Agreement – Orange County Social Services Agency – AB3632 Board and Care Costs for Special Education Students and Residential Treatments Centers
  - G. Purchase Orders and Checks
7. PERSONNEL
  - A. Certificated Personnel Report No. 09/06/11-1
    - Employ
      - Extra Duty
      - Independent Contractors: Assistive Technology Exchange Center (ATEC); Community Intervention; Orange County Department of Education
      - Substitutes
      - Temporary
    - Leaves
      - Requests
    - Resignations/Retirements
      - Resignations
    - Miscellaneous
      - Certification
      - Change in Assignment
      - Notices

- continued

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- B. Classified Personnel Report No. 09/06/11-2
    - Employ
      - Independent Contractors
      - Regular
      - Reinstate/Reemploy
      - Substitutes
      - Temporary
    - Leaves
      - Requests
    - Resignations/Retirements
      - Resignations
      - Retirements
    - Change in Assignment
      - Demotions
      - Promotions
  - C. Personnel Commission Appointment Recommendation
8. CLOSING
- A. Discussion
  - B. Future Meetings
  - C. Adjournment

*Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100.*

*Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.*

*Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Five minutes are normally allowed for each presentation. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.*

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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 September 6, 2011

CALL TO ORDER \_\_\_\_\_ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
Lan Q. Nguyen, President	_____	_____	_____
George West, Vice President	_____	_____	_____
Bob Harden	_____	_____	_____
Bao Nguyen	_____	_____	_____
Linda Reed	_____	_____	_____
<u>Student Representative to the Board</u>			
Judy Hoang	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting of August 16, 2011

Each Board Member has been given copies of the Minutes of the Regular Board Meeting of August 16, 2011.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Minutes of the Regular Meeting of August 16, 2011, were approved as submitted.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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3. PUBLIC HEARINGS AND REPORTS

A. Public Hearings

Proposed Annual Budget 2011-12 (copies of the Proposed Budget were available for public inspection August 29 through September 6, 2011, between the hours of 8 a.m. and 5 p.m. in the Office of Business Services).

B. Presentations

- Public
- Staff

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 6, 2011

4. ADMINISTRATION

- A. Memorandum of Understanding Between the Orange County Superintendent of Schools and the Garden Grove Unified School District
- B. Inter-District Attendance Agreements for Physically/Severely Handicapped Students

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and  
\_\_\_\_\_, the Board of Education approved Items  
\_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
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4. ADMINISTRATION

Agenda Item 4 - A: Memorandum of Understanding Between the Orange County Superintendent of Schools and the Garden Grove Unified School District

A Memorandum of Understanding (MOU) between the Orange County Superintendent of Schools and the Garden Grove Unified School District has been established to provide for the education of individual students in special education programs who reside in other districts or counties. The Orange County Department of Education's Division of Special Education Services provides special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program. The MOU will be in effect for the 2011-12 school year.

It is recommended that the Board approve the MOU between the Orange County Superintendent of Schools and the Garden Grove Unified School District that has been established to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program during the 2011-12 school year.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the MOU between the Orange County Superintendent of Schools and the Garden Grove Unified School District that has been established to provide special education programs and services to individuals with exceptional needs requiring intensive educational services, including a regional deaf and hard of hearing program during the 2011-12 school year.

Agenda Item 4 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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4. ADMINISTRATION

Agenda Item 4 - B: Inter-District Attendance Agreements for Physically/  
Severely Handicapped Students

In order to serve certain physically/severely handicapped students, the Garden Grove Unified School District participates on a contractual basis in a county cooperative program which includes other districts and the Orange County Department of Education. Eligibilities of students served in the County Cooperative Program are Visually Handicapped, Deaf/Hard of Hearing (oral communication), Deaf (total communication), Orthopedically Handicapped, and Severely Handicapped.

It is recommended that the Board grant continued participation in the education of certain categories of physically and severely handicapped students, on a contractual basis, for the 2011-12 school year.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education granted continued  
participation in the education of certain categories of physically and severely  
handicapped students, on a contractual basis, for the 2011-12 school year.

Agenda Item 4 - B

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

- A. Resolution No. 6 – State Preschool Program: Prekindergarten and Family Literacy and Authorization of Signatures
- B. Resolution No. 7 – State Preschool Program Application for Continued Funding and Authorization of Signatures
- C. School Readiness Initiative Funding

On motion of Trustee \_\_\_\_\_, seconded by Trustee  
\_\_\_\_\_, and \_\_\_\_\_, the Board of  
Education approved \_\_\_\_\_  
Items \_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: Resolution No. 6 – State Preschool Program:  
Prekindergarten and Family Literacy and Authorization of  
Signatures

The Prekindergarten and Family Literacy Support contract funds are supplemental state funds used to promote and support interactive literacy activities for children and families enrolled in the prekindergarten and family literacy classes. The prekindergarten and family literacy classes include the following: *Latino Family Literacy Project*, Literacy Book Bags, Back Pack Club, and parent participation. Additionally, preschool teachers and staff use appropriate outreach strategies and methods of communication that assure that all diverse groups are actively engaged and involved in the prekindergarten community. The approximate amount of funding to support these efforts is \$30,000.

It is recommended that the Board adopt Resolution No. 6, which authorizes (1) submission of the State Preschool Program Application for funding of the 2011-12 fiscal year, acceptance of funding, and (2) designated district officials/employees to sign related documents on behalf of the Governing Board.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education adopted  
Resolution No. 6, which authorizes (1) submission of the State Preschool Program  
Application for funding of the 2011-12 fiscal year, acceptance of funding, and (2)  
designated district officials/employees to sign related documents on behalf of the  
Governing Board.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – B: Resolution No. 7 – State Preschool Program Application  
for Continued Funding and Authorization of Signatures

State preschool classes are available for children living within district boundaries who meet the following criteria: child has an eligible birth date and the family's gross income does not exceed the income ceilings established by the California Department of Education. The curriculum and strategies utilized in the preschool classroom are aligned with the *California Preschool Learning Foundations*. Parent involvement and education is a key component of the preschool program, including classes that teach parents how to develop early literacy at home. The district is eligible for approximately \$3,475,830 to support these efforts.

It is recommended that the Board adopt Resolution No. 7, which authorizes (1) submission of the State Preschool Program Application for funding of the 2011-12 fiscal year, acceptance of funding, and (2) designated district officials/employees to sign related documents on behalf of the Governing Board.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education adopted  
Resolution No. 7, which authorizes (1) submission of the State Preschool Program  
Application for funding of the 2011-12 fiscal year, acceptance of funding, and (2)  
designated district officials/employees to sign related documents on behalf of the  
Governing Board.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – C: School Readiness Initiative Funding

California's School Readiness Initiative has been accomplished through the efforts of the California Children and Families Commission (CCFC) and counties throughout the state of California. The school readiness grant has supported Garden Grove School District preschools from 2006 through 2011. This initiative has implemented child development programs that improve the transition from early care settings to elementary school.

The Children and Families Commission of Orange County will continue their commitment to the Garden Grove Unified School District School Readiness program. The district is requesting permission to continue the partnership with the Children and Families Commission of Orange County by accepting school readiness funding in the amount of \$450,100 for the 2011-12 school year. This funding will be used to support Early Learning Specialists, School Readiness Nurse Services, and School Readiness Programs.

It is recommended that the Board grant permission to accept funding for 2011-12 in the amount of \$450,100 from the Children and Families Commission of Orange County for a school readiness program focused on preschool age children and their families.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education granted permission to accept funding for 2011-12 in the amount of \$450,100 from the Children and Families Commission of Orange County for a school readiness program focused on preschool age children and their families.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

- A. Annual Budget Report 2011-12
- B. Resolution No. 4 – Appropriation of New Income
- C. Resolution No. 5 – Budget Transfers
- D. Resolution No. 8 – Establishment of Gann Appropriations Limit
- E. Accept Bid 1101 – Audio Visual Equipment
- F. Settlement Agreement - Orange County Social Services Agency – AB3632 Board and Care Costs for Special Education Students and Residential Treatment Centers
- G. Purchase Orders and Checks

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_ the Board of Education approved Items

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GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 - A: Annual Budget Report 2011-12

Education Code Section 42127(a) requires each school district to adopt a budget and file with the county superintendent of schools on or before the eighth day of September of each year.

The 2011-12 budget includes a 2.24% COLA and a 19.754% deficit. This nets to a funded base revenue limit of \$5,207.44 per ADA, an increase of \$1.08 from the 2010-11 funded base of \$5,206.36.

The Annual Budget contains statements of revenue, expenditure, and changes in balances in the following funds:

- General Fund (#01)
- Adult Education Fund (#11)
- Child Development Fund (#12)
- Cafeteria Account (#13)
- Deferred Maintenance Fund (#14)
- Building Fund (#21)
- Capital Facilities Fund (#25)
- School Facilities Fund (#35)
- Special Reserve Fund - Capital Projects (#40)
- Self Insurance Fund (#67)

It is recommended that the Board adopt the Annual Budget Report for 2011-12 (Board Report 9/6/11-3) and authorize its filing with the Orange County Superintendent of Schools.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education adopted the Annual Budget Report for 2011-12 (Board Report 9/6/11-3) and authorized its filing with the Orange County Superintendent of Schools.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 - B: Resolution No. 4 – Appropriation of New Income

Education Code Section 42602 permits the budgeting and use of new income to finance expenditures for the 2010-2011 fiscal year. Budget increases are necessary to account for differences between the district's actual expenditures for 2010-11 and the approved budget for that year.

It is recommended that the Board adopt Resolution No. 4 that authorizes increases to reflect additional income received and expended in the 2010-11 year in excess of the amount in the Board-approved operating budget for that year.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education adopted Resolution No. 4 that authorizes increases to reflect additional income received and expended in the 2010-11 year in excess of the amount in the Board-approved operating budget for that year.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 - C: Resolution No. 5 – Budget Transfers

Education Code Section 42600 requires that budget expenditures not exceed the amounts appropriated in each major classification. These transfers are necessary to account for changes that reconcile differences between the district's actual expenditure for 2010-11 and the approved operating budget for that year.

It is recommended that the Board adopt Resolution No. 5 that authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education adopted Resolution No. 5 that authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

Agenda Item 6 - C

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 - D: Resolution No. 8 – Establishment of Gann Appropriations Limit

Article XIII B of the California Constitution places various limitations on the fiscal powers of the state and each local government.

Government Code Section 7910 requires that the governing body of each local jurisdiction annually adopt a resolution establishing its estimated appropriations limit for the current year and the actual appropriations limit for the preceding year.

The calculations of the actual 2010-11 and estimated 2011-12 appropriations limits have been made based on formulas provided by the Superintendent of Public Instruction. Documentation used in the determination of the appropriations limit is attached to the resolution and has been available to the public in the Office of Business Services, in accordance with Education Code Section 42132.

It is recommended that the Board adopt Resolution No. 8 which recalculates the district's 2010-11 appropriations limit and establishes the 2011-12 appropriations limit.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education adopted Resolution No. 8 which recalculates the district's 2010-11 appropriations limit and establishes the 2011-12 appropriations limit.

Agenda Item 6 - D

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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6. BUSINESS

Agenda Item 6 - E: Accept Bid 1101 – Audio Visual Equipment

Requests for bid were sent to 23 qualified vendors for the purchase of 21 items of audio visual equipment. Bids were received from 12 vendors.

<b>Vendor</b>	<b>Number of Items</b>	<b>Item Numbers</b>
Acorn Media	2	5, 19
Audio Vision Inc.	1	4
California Western Visuals	1	13
CDW-G	10	6-8, 10-12, 14-17
Security Works	2	20, 21
SupplyMaster	1	2
Troxell Communications, Inc.	3	1, 3, 18
Ward's Media Tech	1	9

It is recommended that the Board accept the bids for audio visual equipment for 2011-12 from Acorn Media for item numbers 5 and 19; Audio Vision Inc. for item number 4; California Western Visuals for item number 13; CDW-G for item numbers 6-8, 10-12, and 14-17; Security Works for item numbers 20 and 21; SupplyMaster for item number 2; Troxell Communications, Inc. for item numbers 1, 3, and 18; Ward's Media Tech for item number 9.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education accepted the bids for audio visual equipment for 2011-12 from Acorn Media for item numbers 5 and 19; Audio Vision Inc. for item number 4; California Western Visuals for item number 13; CDW-G for item numbers 6-8, 10-12, and 14-17; Security Works for item numbers 20 and 21; SupplyMaster for item number 2; Troxell Communications, Inc. for item numbers 1, 3, and 18; Ward's Media Tech for item number 9.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 6, 2011

6. BUSINESS

Agenda Item 6 - F: Settlement Agreement – Orange County Social Services Agency – AB3632 Board and Care Costs for Special Education Students and Residential Treatment Centers

In previous years, the board and care costs for special education students in residential treatment centers were the responsibility of county social services agencies, while school districts were responsible for the educational services costs. The state did not appropriate funds for the period of July 1, 2010, through October 7, 2010, to counties for board and care costs and residential treatment centers as the mandate was suspended for counties, and therefore county social services departments were not responsible for payment to providers. However, students continued to receive services from providers.

The district received a tort claim and invoice from Orange County Social Services Agency (OC SSA) on July 7, 2011, claiming \$149,920.65 for seven students' board and care costs at residential treatment centers for the period July 1, 2010, through October 7, 2010. The OC SSA is willing to forbear 60% of its claim and settle the matter with the district paying 40% of the board and care cost amounting to \$59,968.26. Orange County Department of Education Legal Services has reviewed the matter on behalf of all Orange County districts and is recommending that districts consider paying the settlement request since the Superior Court and Court of Appeal has upheld challenges to the constitutionality of the suspension of the mandate and the non-appropriation of funds to counties for these costs, thus leaving school districts as the payer of last resort and responsible for educational services. A settlement agreement would fully release and discharge both parties from all future claims and liabilities.

It is recommended that the Board approve the Settlement Agreement of Tort Claim between the Orange County Social Services Agency and the Garden Grove Unified School District.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the Settlement Agreement of Tort Claim between the Orange County Social Services Agency and the Garden Grove Unified School District.

Agenda Item 6 - F

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
September 6, 2011

6. BUSINESS

Agenda Item 6 – G: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$11,006,916.96

-continued

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ and \_\_\_\_\_ the Board of Education approved: New Purchase Order Numbers: F72A0076, F72A0085, F72A0115, F72A0116, F72A0134 through F72A0142, F72C0033, F72C0034, F72C0035, F72C0037 through F72C0051, F72R0255, F72R0258, F72R0263, F72R0336 through F72R0464, F72R0466 through F72R0483, F72R0485 through F72R0527, F72R0529, F72R0530, F72R0532 through F72R0543, F72R0545, F72V0001, F72W0015, F72W0028, F72W0036, F72W0039, F72W0041, F72W0043 through F72W0046, F72W0049, F72W0050, F72W0052, F72W0053, F72W0064 through F72W0092, F72W0094 through F72W0145, F72W0147 through F72W0158, F72X0125, F72X0168 through F72X0191, F72X0193 through F72X0205; Changed Purchase Order Numbers: E72R2515, E72R2517, E72R3264, E72W0014, E72W0085, E72W0109, E72W0114, E72W0120, E72W0131, E72W0141, E72W0142, E72W0232, E72W0241, E72W0252, E72W0288, E72W0326, E72W383, E72W0406, E72W0539, E72W0580, E72W0602, E72X0049, E72X0193, E72X0341, E72X0347, E72X0350, E72X0351, E72X0352, E72X0359, E72X0367, E72X0378, E72X0386, E72X0389, E72X0454, F72A0066, F72A0084, F72R0184, F72R0185, F72R0197, F72R0201, F72R0203, F72R0242, F72R0270, F72R0314, F72R0328, F72W0002, F72W0027, F72X0042, F72X0144; Canceled Purchase Order Number: F72C0036; Food Services Purchase Order Numbers: C3074 through C3085, C4761 through C4766, C4769, C4770, C4771, C4774, C5505 through C5540 totaling \$11,006,916.96.

Check Numbers: 23022 through 23040, 267576 through 267923, totaling \$4,339,810.79.

Purchase Orders and Checks – continued

		<u>Checks:</u>	
Fund #1	General		
	Utilities	\$	337,911.62
	Contracts, Rents & Leases		174,010.61
	All Other		736,173.99
	Total General Fund	\$	1,248,096.22
Fund #11	Adult Education	\$	3,258.51
Fund #12	Child Development		1,799.98
Fund #14	Deferred Maintenance		259,717.05
Fund #22	GO Bond - Series B		416,839.37
Fund #40	Special Reserve		165,000.00
Fund #68	Workers' Compensation		5,651.90
Fund #69	Health & Welfare Employee Benefits		2,149,349.71
Fund #82	Comp. Liability		23,300.00
	Cafeteria Fund		66,798.05
	Total Other Funds	\$	3,091,714.57
Total Checks		\$	4,339,810.79

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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September 6, 2011

7. PERSONNEL

A. Certificated Personnel Report No. 09/06/11-1

Employ

Extra Duty

Independent Contractors: Assistive Technology Exchange Center (ATEC); Community Intervention;  
Orange County Department of Education

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Miscellaneous

Certification

Change in Assignment

Notices

B. Classified Personnel Report No. 09/06/11-2

Employ

Independent Contractors

Regular

Reinstate/Reemploy

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Demotions

Promotions

C. Personnel Commission Appointment Recommendation

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and  
\_\_\_\_\_, the Board of Education approved Items \_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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7. PERSONNEL

Agenda Item 7 – C: Personnel Commission Appointment Recommendation

The Education Code specifically requires that, when a vacancy will exist on December 1, the Board of Education announce the name of the person it will recommend for appointment to the Personnel Commission. The code further provides that the Board, at a meeting to be held after thirty (30) and within forty-five (45) days of the announcement, “shall provide the public and employees and employee organizations the opportunity to express their views on the qualifications of those persons recommended for appointment”.

Three people serve on the Personnel Commission. One is appointed by CSEA; another is appointed by the Board of Education; the third is appointed by the other two commissioners.

Mrs. Diane Donovan has been the Board appointee since 1966. She has successfully and faithfully served the commission during these years, and is past president of the California School Personnel Commissioners Association.

Under provisions of the law and based on the board meetings scheduled, the meeting of October 11, 2011, is designated as the time when the public and employees can express their views on the qualifications of the proposed appointee.

It is recommended that the Board announce the name of Diane Donovan as the person recommended by the Board of Education for appointment to the Personnel Commission for a three-year term beginning December 1, 2011. In addition, it is recommended that the Board designate October 11, 2011, as the date when a public hearing would be held to allow the public and employees the opportunity to express their views on the qualifications of this person.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education announced the name of Diane Donovan as the person recommended by the Board of Education for appointment to the Personnel Commission for a three-year term beginning December 1, 2011. In addition, the Board designated October 11, 2011, as the date when a public hearing would be held to allow the public and employees the opportunity to express their views on the qualifications of this person.

