

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 20, 2011

7:00 p.m. Regular Board Meeting

BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS
2. MINUTES
3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS
4. ADMINISTRATION
 - No Items
5. PROGRAMS AND INSTRUCTION
 - No Items
6. BUSINESS
 - A. Application for Class Size Reduction Program and Certification 2011-12
 - B. Renewal of Agreement for Liability Claims Administration
 - C. Renewal of Agreement for Vision Service Plan
 - D. Renewal of Agreement for Pharmacy Benefits Services
 - E. Agreement for Life Insurance Coverage
 - F. Purchase Orders and Checks
7. PERSONNEL
 - A. Certificated Personnel Report No. 09/20/11-1
 - Employ
 - Independent Contractors: Talking Teaching Foundation
 - Substitutes
 - Temporary
 - Leaves
 - Requests
 - Resignations/Retirements
 - Retirement
 - B. Classified Personnel Report No. 09/20/11-2
 - Employ
 - Temporary
 - Leaves
 - Requests
 - Resignations/Retirements
 - Resignations
 - Retirements
 - Change in Assignment
 - Demotions
 - Increase/Decrease
 - Promotions
 - Working Out of Class
 - Miscellaneous
 - Layoffs
 - C. Closed Session to Discuss 1) Administrative Appointment and 2) Public Employee Discipline/Dismissal/Release with the Superintendent, Assistant Superintendent of Personnel Services, Assistant Superintendent of Elementary Education, and Assistant Superintendent of Secondary Education (Government Code Section 54957); and 3) Potential Litigation with the Superintendent (Government Code Section 54956.9).

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Agenda for the September 20, 2011, Regular Board Meeting-page 2

8. CLOSING
 - A. Discussion
 - B. Future Meetings
 - C. Adjournment

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100.

Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.

Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Five minutes are normally allowed for each presentation. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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 September 20, 2011

CALL TO ORDER _____ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
Lan Q. Nguyen, President	_____	_____	_____
George West, Vice President	_____	_____	_____
Bob Harden	_____	_____	_____
Bao Nguyen	_____	_____	_____
Linda Reed	_____	_____	_____
<u>Student Representative to the Board</u>			
Judy Hoang	_____	_____	_____

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting of
 September 6, 2011

Each Board Member has been given copies of the Minutes of the Regular Board
 Meeting of September 6, 2011.

On motion of Trustee _____, seconded by Trustee _____,
 and _____, the Minutes of the Regular Meeting of
 September 6, 2011, were approved as submitted.

Agenda Items 1 and 2

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 20, 2011

3. PUBLIC HEARINGS AND REPORTS

A. Public Hearings

B. Presentations

- Public

- Staff

Summary of 2011 State Test Results – Chris Ash (director, Evaluation and Research), Sara Westcott (assistant superintendent, Elementary Education), Gabriela Mafi (assistant superintendent, Secondary Education)

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 20, 2011

6. BUSINESS

- A. Application for Class Size Reduction Program and Certification 2011-12
- B. Renewal of Agreement for Liability Claims Administration
- C. Renewal of Agreement for Vision Service Plan
- D. Renewal of Agreement for Pharmacy Benefits Services
- E. Agreement for Life Insurance Coverage
- F. Purchase Orders and Checks

On motion of Trustee _____, seconded by Trustee _____,
and _____ the Board of Education approved Items
_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 20, 2011

6. BUSINESS

Agenda Item 6 - A: Application for Class Size Reduction Program and Certification 2011-12

Education Code (EC) Sections 52120-52128.5 and 17200 and California Code of Regulation, Title 5, establish the Class Size Reduction (CSR) Program which provides incentive funding for school districts that reduce class size to 20 students in grades 1 and 2 and kindergarten or grade 3. The CSR Operations Application allows the district to apply for incentive funding for each new or continuing student participating in grades K, 1, 2, and 3 in the 2011-12 school year. The expected funding for 2011-12 is \$1,071 per student, for CSR classes with average daily enrollment that do not exceed 20.44. Education Code Section 52124.3 allows for flexibility in the CSR program and provides a new schedule of reduced funding percentages for classes exceeding 20.44 pupils for a four-year period, from 2008-09 through 2011-12. However, Section 31 of Senate Bill 70 amended this section of EC 52124.3 and extended flexibility for an additional two years through 2013-14. School districts may apply for no more than the number of classes identified in the 2008-09 Operations Application.

It is recommended that the Board approve submission of the Class Size Reduction Program Operations Funding Applications 2011-12.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education Board approved submission of the Class Size Reduction Program Operations Funding Applications 2011-12.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 - B: Renewal of Agreement for Liability Claims Administration

AdminSure has served as the district's auto and general liability claims administrator since October 1, 1988. The company has been responsive to district needs and has satisfactorily dealt with claimants and their representatives. Coverage reviews have been timely, and claims have been resolved expeditiously and fairly. AdminSure is requesting to extend the current claims administration agreement for one additional year, from October 1, 2011, through September 30, 2012, under the same terms, conditions, and fee as provided during the 2010-11 year.

It is recommended that the Board approve the renewal of the agreement with AdminSure for auto and general liability claims administration for one year from October 1, 2011, through September 30, 2012, at a cost of \$15,600.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education Board approved the renewal of the agreement with AdminSure for auto and general liability claims administration for one year from October 1, 2011, through September 30, 2012, at a cost of \$15,600.

Agenda Item 6 - B

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 - C: Renewal of Agreement for Vision Service Plan

Vision Service Plan (VSP) provides claims administrative services only (ASO) to administer the district's self-insured vision plan. The annual agreement is due to end October 1, 2011, and VSP proposes to renew the agreement for a three-year period effective October 1, 2011, through October 1, 2014, under the same terms and conditions. The administrative fee is 11.5 percent of paid claims. The district has contracted with VSP for more than 20 years to provide eligible district employees and their dependents with vision care services.

It is recommended that the Board the approve the agreement with Vision Service Plan to provide Group Vision Care Plan - Administrative Services Only (ASO) for the period of October 1, 2011, through October 1, 2014.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the agreement with Vision Service Plan to provide Group Vision Care Plan - Administrative Services Only (ASO) for the period of October 1, 2011, through October 1, 2014.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 - D: Renewal of Agreement for Pharmacy Benefits Services

The district has retained the services of American Health Care (AHC) to provide pharmacy benefits administration since 1999. American Health Care also serves as an excellent pharmacy healthcare resource in clinical pharmacy management, plan design, and provision of educational workshops. The current agreement expires September 30, 2011. American Health Care is requesting to renew the agreement for three years offering the same or higher discount rates for brand or generic products, and continue with no cost per claim fee for processing which results in an overall decrease in the payment structure. All other terms and conditions remain the same.

It is recommended that the Board approve the renewal of the agreement with American Health Care for pharmacy benefit management and clinical pharmacy management services from October 1, 2011, through September 30, 2014.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education Board approved the renewal of the agreement with American Health Care for pharmacy benefit management and clinical pharmacy management services from October 1, 2011, through September 30, 2014.

Agenda Item 6 - D

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 20, 2011

6. BUSINESS

Agenda Item 6 - E: Agreement for Life Insurance Coverage

On October 20, 2009, the Board approved a three-year agreement with Jefferson Pilot Financial (now acquired by Lincoln National Life Insurance Company) for life insurance coverage for eligible employees. Lincoln National Life Insurance Company is proposing to decrease the monthly life rate to \$0.103 per \$1,000 of insurance (from current \$0.108 per \$1,000). The proposed rate for Class I coverage is \$5.15 per month (for \$50,000 term life insurance policy); and the Class II coverage is \$7.21 per employee per month (for \$70,000 term life insurance policy). The rates have steadily declined for twelve consecutive years.

It is recommended that the Board approve the Amendment to the Agreement with Lincoln National Life Insurance Company for the remaining term of the agreement through October 31, 2012, at the monthly life rate of \$0.103 per \$1,000 for life insurance coverage for eligible employees.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education Board approved the Amendment to the Agreement with Lincoln National Life Insurance Company for the remaining term of the agreement through October 31, 2012, at the monthly life rate of \$0.103 per \$1,000 for life insurance coverage for eligible employees.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
September 20, 2011

6. BUSINESS

Agenda Item 6 – F: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$1,772,016.73

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On motion of Trustee _____, seconded by Trustee _____ and _____ the Board of Education approved: New Purchase Order Numbers: F72A0087, F72A0143, F72A0144, F72A0145, F72A0147, F72A0148, F72A0149, F72C0052 through F72C0087, F72C0089, F72C0090, F72C0091, F72C0093 through F72C0097, F72M0001, F72M0002, F72R0484, F72R0528, F72R0531, F72R0544, F72R0546 through F72R0567, F72R0569 through F72R0592, F72R0594 through F72R0613, F72R0615 through F72R0621, F72R0623 through F72R0631, F72R0633 through F72R0655, F72R0657 through F72R0660, F72W0093, F72W0146, F72W0159 through F72W0245, F72X0206 through F72X0224; Changed Purchase Order Numbers: F72R0432, F72R0436, F72R0449, F72R0490, F72R0492, F72R0519, F72R0533, F72R0543, F72W0086, F72W0104, F72W0114, F72W0140, F72X0063, F72X0120, F72X0131 through F72X0134, F72X0140, F72X0141, F72X0150, F72X0159, F72X0160; Canceled Purchase Order Numbers: F72A0042, F72C0088, F72R0512 totaling \$1,772,016.73.
Check Numbers: 23041 through 23059, 267924 through 268151, totaling \$2,633,434.37.
Certificated Payroll: 02A totaling \$2,147,532.69.
Classified Payroll: 02B and 02M, totaling \$3,262,332.59.

Purchase Orders and Checks – continued

		<u>Checks:</u>	
Fund #1	General		
	Utilities	\$	142,890.51
	Contracts, Rents & Leases		51,183.06
	All Other		<u>682,874.50</u>
	Total General Fund	\$	876,948.07
Fund #11	Adult Education	\$	1,234.00
Fund #12	Child Development		3,507.78
Fund #14	Deferred Maintenance		1,733.41
Fund #22	GO Bond - Series B		10,965.82
Fund #68	Worker's Compensation		225,860.24
Fund #69	Health & Welfare Employee Benefits		1,442,102.68
Fund #82	Comp. Liability		13,036.16
	Cafeteria Fund		<u>58,046.21</u>
	Total Other Funds	\$	1,756,486.30
Total Checks		\$	2,633,434.37

Certificated Payroll 02A (08/31/2011)

Fund #01	General Fund	\$	2,116,450.48
Fund #11	Adult Education Fund		10,995.36
Fund #12	Child Development Fund		10,008.61
Fund #68	Worker's Compensation Fund		5,039.12
Fund #69	Health & Welfare Fund		<u>5,039.12</u>
		\$	2,147,532.69

Classified Payroll 02B (09/10/2011) & 02M (08/25/2011)

Fund #01	General Fund	\$	3,189,018.17
Fund #11	Adult Education Fund		11,945.68
Fund #12	Child Development Fund		11,238.32
Fund #22	GO Bond - Part B		4,926.40
Fund #68	Worker's Compensation Fund		31,200.80
Fund #69	Health & Welfare Fund		<u>14,003.22</u>
		\$	3,262,332.59

Total Payroll \$ 5,409,865.28

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September 20, 2011

7. PERSONNEL

A. Certificated Personnel Report No. 09/20/11-1

Employ

Independent Contractors: Talking Teaching Foundation

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Retirement

B. Classified Personnel Report No. 09/20/11-2

Employ

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Demotions

Increase/Decrease

Promotions

Working Out of Class

Miscellaneous

Layoffs

C. Closed Session to Discuss 1) Administrative Appointment and 2) Public Employee Discipline/Dismissal/Release with the Superintendent, Assistant Superintendent of Personnel Services, Assistant Superintendent of Elementary Education, and Assistant Superintendent of Secondary Education (Government Code Section 54957); and 3) Potential Litigation with the Superintendent (Government Code Section 54956.9).

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 20, 2011

7. PERSONNEL

Agenda Item 7 - C: Closed Session

Closed session to discuss 1) administrative appointment and 2) public employee discipline/dismissal/release with the Superintendent, Assistant Superintendent of Personnel Services, Assistant Superintendent of Elementary Education, and Assistant Superintendent of Secondary Education (Government Code Section 54957); and 3) potential litigation with the Superintendent (Government Code Section 54956.9).

Action to be determined.

On motion of Trustee _____, seconded by Trustee _____,
and _____, Board of Education _____

_____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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September 20, 2011

8. CLOSING

A. Discussion (Board Members)

B. Future Meetings: October 4, 2011
 October 18, 2011

C. Adjournment

On motion of Trustee _____, seconded by Trustee _____,
and _____, the meeting was adjourned at
_____.