

GARDEN GROVE UNIFIED SCHOOL DISTRICT
REGULAR AND ORGANIZATIONAL
BOARD MEETING AGENDA
December 6, 2011

7:00 p.m.

BOARDROOM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ANNUAL ORGANIZATIONAL ACTION:

- A. Election of Officers
- B. Establishment of Date, Time, and Place of Regular Meetings
- C. Approval of Committee Assignment

1. PUBLIC COMMENTS

2. MINUTES

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

4. ADMINISTRATION

- A. Special Education Annual Service Plan and Special Education Budget Plan
- B. Expulsion Recommendation

5. PROGRAMS AND INSTRUCTION

- A. Out-of-District Events

6. BUSINESS

- A. Acceptance of First Interim Report
- B. Resolution No. 10 – Appropriation of New Income
- C. Resolution No. 11 – Budget Transfers
- D. E-Rate Telecommunication and Internet Access Funding
- E. Agreement for Early Retiree Reinsurance Program Claims Services
- F. Memorandum of Understanding – Orange County Department of Education, Disaster Recovery Services
- G. Purchase Orders and Checks

7. PERSONNEL

- A. Certificated Personnel Report No. 12/06/11-1

Employ

Categorical

Independent Contractors: D. Ghoogasian; R. Lewis

Leaves

Requests

Miscellaneous

University Contracts

Credential Assignment Options

Conference Attendance

B. Classified Personnel Report No. 12/06/11-2

Employ

Noon Duty Supervisors

Regular

Reinstate/Reemploy

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Promotions

C. Closed Session to Discuss Employee Discipline/Dismissal/Release with the Superintendent and Assistant Superintendent, Personnel Services (Government Code Section 54957); and Potential Litigation with the Superintendent and Assistant Superintendent, Business Services (Government Code Section 54956.9).

8. CLOSING

A. Discussion

B. Future Meetings

C. Adjournment

Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100.

Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.

Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Five minutes are normally allowed for each presentation. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.

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CALL TO ORDER _____ P.M.

BOARDROOM

<u>Governing Board Members</u>	<u>Arrived</u>	<u>Absent</u>	<u>Left</u>
Bob Harden	_____	_____	_____
Bao Nguyen	_____	_____	_____
Lan Q. Nguyen	_____	_____	_____
Linda Reed	_____	_____	_____
George West	_____	_____	_____
 <u>Student Representative to the Board</u>			
Judy Hoang	_____	_____	_____

PLEDGE OF ALLEGIANCE

ANNUAL ORGANIZATIONAL ACTION:

- A. Election of Officers
- B. Establishment of Date, Time, and Place of Regular Meetings
- C. Approval of Committee Assignment

Annual Organizational Action

ANNUAL ORGANIZATIONAL ACTION

A. ELECTION OF OFFICERS

(1) President

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education elected Trustee _____ to serve as President of the Board of Education, effective this date.

(2) Vice-President/Clerk

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education elected Trustee _____ to serve as Vice-President/Clerk of the Board of Education, effective this date.

B. ESTABLISHMENT OF DATE, TIME, AND PLACE OF REGULAR MEETINGS

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education established that regular meetings of the governing board will be held on the _____ of each month, at _____ p.m., except as noted, in the Boardroom of the Education Center, 10331 Stanford Avenue, Garden Grove, effective this date. There shall be only one meeting in July and one in August to be held on the third Tuesday of the month.

C. APPROVAL OF COMMITTEE APPOINTMENT

In accordance with Education Code Section 35023, each governing board must select a representative for the purpose of nominating members to the County Committee on School District Organization. Elections are held annually.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education selected Trustee _____ to serve in nominating members to the County Committee on School District Organization, and Trustee _____ as the alternate, in accordance with Education Code Section 35023, effective this date.

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1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting of November 15, 2011

Each Board Member has been given copies of the Minutes of the Regular Board Meeting of November 15, 2011.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Minutes of the Regular Board Meeting of November 15, 2011, were approved as submitted.

Agenda Items 1 and 2

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearings

Pursuant to Education Code 56205(b) (2) Special Education Annual Service Plan and Annual Budget Plan. The proposed Special Education Annual Service Plan and Annual Budget Plan have been available for public inspection from November 14 through December 6, 2011, from 8:00 a.m. to 5:00 p.m. in the Office of Special Education.

B. Presentations

- Public

- Staff

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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4. ADMINISTRATION

- A. Special Education Annual Service Plan and Special Education Annual Budget Plan
- B. Expulsion Recommendation

On motion of Trustee _____, seconded by Trustee _____, and
_____, the Board of Education approved
Items _____.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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4. ADMINISTRATION

Agenda Item 4 - A: Special Education Annual Service Plan and Special Education Annual Budget Plan

In accordance with federal and state laws and regulations, an annual service plan and annual budget plan was developed according to the Garden Grove Unified School District's (SELPA) local plan governance and policy making process. The annual service plan includes a description of services provided by the District, the nature of the service and the physical location including alternative schools, charter schools, opportunity schools and classes, community day schools operated by the school district, community schools operated by county offices of education, and juvenile court schools, regardless of whether the district or county office of education is participating in the local plan. The description demonstrates that all individuals, age's birth to 22 years, with exceptional needs, shall have access to services and instruction appropriate to meet their needs as specified in their individualized education programs.

It is recommended that the Board approve the Annual Service Delivery Plan and Annual Budget Plan for Special Education.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the Annual Service Delivery Plan and Annual Budget Plan for Special Education.

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4. ADMINISTRATION

Agenda Item 4 - B: Expulsion Recommendation

The District Discipline Committee, acting in compliance with Education Code Section 48918, voted on November 3 and November 7, 2011, to recommend the expulsion of seven Garden Grove Unified School District students for violation of Education Code Section 48900 and Education Code Section 48915. The Discipline Committee's investigation of these matters indicates that the severity of these acts call for the above recommendations to be forwarded to the Board of Education for final action.

It is recommended that the Board approve the recommendations of the District Discipline Committee to expel seven students for one calendar year (student numbers to be included in the official Board minutes).

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the recommendations of the District Discipline Committee to expel Student Nos. _____, _____, _____, _____, _____, and _____ for one calendar year.

Agenda Item 4 - B

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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: Out-of-District Events

Approval is requested to participate in the following out-of-district events:

- (1)
- | | |
|-----------------|---|
| School: | La Quinta High School |
| Participants: | 15 Members of Boys' Varsity Basketball Team |
| Event: | Coronado Classic Varsity Basketball Tournament |
| Location: | High Schools in San Diego Area |
| Date(s): | December 19-22, 2011 |
| Chaperones: | B. Gozbak, J. Gozbak |
| Costs: | \$350 per student; all expenses will be paid by fundraisers. |
| Transportation: | Three seven-passenger rental minivans |
| Housing: | Hyatt Hotel, San Diego |
| Purpose: | Participate in basketball tournament and visit historical landmarks |
| Comments: | No school days missed. |

It is recommended that the Board approve the listed out-of-district events.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved participation by (1) 15 La Quinta Boys' Varsity Basketball Team members in Coronado Classic Varsity Basketball Tournament at San Diego on December 19-22, 2011; (2) 45 eleventh grade Garden Grove High School AVID students in AVID Northern California University Visit at various northern California universities (Cal Poly San Luis Obispo, CSU Fresno, CSU San Francisco, CSU San Jose, Stanford, UC Berkeley, UC Davis, UC Merced, UC Santa Barbara) on January 14-17; (3) 18 Los Amigos and Rancho Alamitos Simon Scholars in Simon Scholar College Tour at various northern California universities (Santa Clara University, Stanford, UC Berkeley, University of San Francisco) on April 11-14, 2012.

Out-of-District Events, continued

(2)

School: Garden Grove High School
Participants: 45 Eleventh Grade AVID Students
Event: AVID Northern California University Visit
Location: Various Northern California Universities (Cal Poly San Luis Obispo, CSU Fresno, CSU San Francisco, CSU San Jose, Stanford, UC Berkeley, UC Davis, UC Merced, UC Santa Barbara)
Date(s): January 14-17, 2012
Chaperones: C. Glowalla, Q. Luong, S. Martinez, M. Stoner, J. Wakefield
Costs: All expenses will be paid by the district and Title I funds.
Transportation: District approved charter bus
Housing: To be determined
Purpose: Expose AVID students to a variety of four-year universities
Comments: Students will miss one day of school.

(3)

School: Los Amigos and Rancho High School
Participants: 18 Simon Scholars
Event: Simon Scholar College Tour
Location: Various Northern California Universities (Santa Clara University, Stanford, UC Berkeley, University of San Francisco)
Date(s): April 11-14, 2012
Chaperones: Simon Foundation: E. Abels, K. Abels, M. Barnes, J. Muller, C. Neyra
Costs: All expenses will be paid by the Simon Foundation.
Transportation: Parents to airport; airplane and public transportation
Housing: Parc 55 Wyndham Hotel, San Francisco
Purpose: Students will learn basic college concepts and will receive guidance in their college planning. Students will tour the colleges and receive information about different campuses and be exposed to a variety of cultural and educational experiences. By visiting colleges outside of the local area, students may be more likely to apply to a variety of campuses regardless of location.
Comments: Students will miss two days of school.

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6. BUSINESS

- A. Acceptance of First Interim Report
- B. Resolution No. 10 – Appropriation of New Income
- C. Resolution No. 11 – Budget Transfers
- D. E-Rate Telecommunication and Internet Access Funding
- E. Agreement for Early Retiree Reinsurance Program Claims Services
- F. Memorandum of Understanding – Orange County Department of Education, Disaster Recovery Services
- G. Purchase Orders and Checks

On motion of Trustee _____, seconded by Trustee _____, and
_____, the Board of Education approved Items
_____.

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6. BUSINESS

Agenda Item 6 - A: Acceptance of First Interim Report

Education Code Sections 42130 and 42131 (a)(1) require that a report covering the financial and budgetary status of the district be submitted to the governing board for the period ending October 31. The report must be approved by the governing board no later than 45 days after the close of the period. The governing board must certify whether or not the school district is able to meet its financial obligations for the remainder of the fiscal year and two subsequent years.

The First Interim Report for Revenues, Expenditures, and Changes in Fund Balances is submitted for the period ending October 31, 2011. This report uses the 2011-12 Adopted Budget Report as the base and provides a comparison of the actual and projected revenues and expenditures.

Based on available financial information, the governor's proposed budget and current forecasts, the district may not be able to meet its financial obligations for the balance of the fiscal year and two subsequent fiscal years. In submitting the 2011-12 First Interim Report, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. Due to the volatility of California's economic recovery and uncertainty with education funding, it is recognized that, if necessary, the school district plans to implement up to \$89,191,582 in ongoing budget reductions in 2011-12 and continuing into 2012-13, and an additional \$49,223,462 reductions in 2013-14 to maintain fiscal solvency. With the 2011-12 Second Interim Report submission, the Board will provide a detailed budget reduction plan along with an implementation timeline.

The Standards and Criteria Summary Review is presented with the First Interim Report.

It is recommended that the Board accept the First Interim Report and certify that the district may not be able to meet its financial obligations for the 2011-12 fiscal year and for two subsequent fiscal years.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education accepted the First Interim Report and certified that the district may not be able to meet its financial obligations for the 2011-12 fiscal year and for two subsequent fiscal years.

Agenda Item 6 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 - B: Resolution No. 10 – Appropriation of New Income

Education Code Section 42602 permits the governing board to budget and use any unbudgeted income required to finance expenditures for the current fiscal year. Resolution No. 10 will permit the district to revise income and budget expenses as reflected in the district's First Interim Report as of October 31, 2011.

It is recommended that the Board adopt Resolution No. 10 which authorizes revisions to the income to be expended in the 2011-12 year that differ from amounts in the adopted budget.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 10 which authorizes revisions to the income to be expended in the 2011-12 year that differ from amounts in the adopted budget.

Agenda Item 6 - B

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 - C: Resolution No. 11 – Budget Transfers

Education Code Section 42600 permits budget transfers between expenditures classifications. Budget transfers are necessary to account for changes shown in the district's First Interim Report as of October 31, 2011.

It is recommended that the Board adopt Resolution No. 11 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education adopted Resolution No. 11 which authorizes budget transfers between expenditure classifications in accordance with Education Code Section 42600.

Agenda Item 6 - C

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 - D: E-Rate Telecommunication and Internet Access Funding

The district is eligible for Federal Communications Commission (FCC) E-Rate Telecommunications discounts and funds to install or improve network/internet access or connections at eligible schools. The E-Rate program is administered by the Universal Service Administrative Company (USAC) in granting E-Rate funding from the Schools and Libraries Programs of the Universal Service Fund. Recipients of E-Rate funds must provide a funding match and additional resources including end-user equipment necessary to utilize the connectivity. The district has continuously participated in the program since inception. Permission is requested to continue to apply for and accept federal E-Rate (15) funding as it becomes available.

It is recommended that the Board authorize the application for and acceptance of federal E-Rate (15) funding.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education authorized the application for and acceptance of federal E-Rate (15) funding.

Agenda Item 6 - D

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 - E: Agreement for Early Retiree Reinsurance Program Claims Services

In October 2010, the district applied and was approved for the Early Retiree Reinsurance Program (ERRP) through the US Department of Health and Human Services (USHHS). Since that time, USHHS-ERRP has modified and temporarily suspended the submission of claims formats and procedures numerous times. The program is now open for submission of claims with \$2.5 billion available through the Affordable Care Act/Health Care Reform. The Affordable Care Act provides financial assistance to employers including state and local governments to help reduce employer health benefit costs related to large claims concerning early retirees age 55 and older who are not yet eligible for Medicare. Burnham Benefits Insurance Services has the capacity and personnel to provide programming and research services to analyze the necessary data requirements to pass the rigorous submission process, and file claims with the appropriate agency on behalf of the district. Permission is requested to approve the consulting agreement with Burnham Benefits Insurance Services according to the following fee schedule:

Interview with assessment	\$2,500
Preparation of claims filing	\$7,600
Management of the filing process	\$7,900
Total	\$18,000

It is recommended that the Board approve the agreement with Burnham Benefits Insurance Services for preparation of Early Retiree Reinsurance Program claims filing, submission, and ongoing management services of the filing process through September 30, 2013.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the agreement with Burnham Benefits Insurance Services for preparation of Early Retiree Reinsurance Program claims filing, submission, and ongoing management services of the filing process through September 30, 2013.

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 - F: Memorandum of Understanding – Orange County Department of Education, Disaster Recovery Services

A Memorandum of Understanding (MOU) between the Orange County Department of Education (OCDE) and the Garden Grove Unified School District has been established to allow the district to use the OCDE facility to be a disaster recovery site for its data applications systems. Likewise, the district allows OCDE to use the district facility to be a disaster recovery site for Internet access via the 10 GB connection between the two agencies. The MOU will be in effect until either party elects to terminate the agreement with thirty (30) days written notice.

It is recommended that the Board approve the MOU with the Orange County Department of Education which provides a mutual understanding of responsibilities should a disaster recovery site or services become necessary.

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved the MOU with the Orange County Department of Education which provides a mutual understanding of responsibilities should a disaster recovery site or services become necessary.

Agenda Item 6 - F

GARDEN GROVE UNIFIED SCHOOL DISTRICT
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6. BUSINESS

Agenda Item 6 - G: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$575,513.63

continued

On motion of Trustee _____, seconded by Trustee _____, and _____, the Board of Education approved: New Purchase Order Numbers: F72A0164, F72C0262, F72C0268 through F72C0300, F72C0302 through F72C0315, F72R1465, F72R1475, F72R1508, F72R1516 through F72R1536, F72R1538 through F72R1678, F72R1680 through F72R1703, F72W0355 through F72W0363, F72X0273, F72X0274; Changed Purchase Order Numbers: E72R3680, F72C0237, F72R0463, F72R0791, F72R1086, F72R1217, F72R1274, F72R1390, F72W0095, F72W0146, F72W0160, F72W0165, F72W0171, F72W0174, F72W0201, F72W0205, F72W0216, F72W0225, F72W0288, F72W0293, F72W0294, F72W0304, F72W0343, F72X0130 through F72X0133, F72X0136, F72X0140, F72X0194, F72X0197, F72X0209, F72X0210, F72X0264; Canceled Purchase Order Number: F72R1537 totaling \$575,513.63.

Check Numbers: 23220 through 23276, 269555 through 270018, totaling \$6,739,799.56.

Purchase Orders and Checks – continued

<u>Checks:</u>			
Fund #1	General		
	Utilities	\$	666,821.54
	Contracts, Rents & Leases		21,818.45
	All Other		<u>2,211,157.84</u>
	Total General Fund	\$	2,899,797.83
Fund #11	Adult Education	\$	712.85
Fund #12	Child Development		222.27
Fund #14	Deferred Maintenance		87,449.85
Fund #22	GO Bond - Series B		55,341.75
Fund #40	Special Reserve		620,000.00
Fund #68	Workers' Compensation		68,038.78
Fund #69	Health & Welfare Employee Benefits		2,279,757.55
Fund #82	Comp. Liability		490.09
	Cafeteria Fund		<u>727,988.59</u>
	Total Other Funds	\$	3,840,001.73
	Total Checks		\$ 6,739,799.56

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7. PERSONNEL

A. Certificated Personnel Report No. 12/06/11-1

Employ

Categorical

Independent Contractors: D. Ghoogasian; R. Lewis

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Resignations

Retirements

Change in Assignment

Promotions

C. Closed Session to Discuss Employee Discipline/Dismissal/Release with the Superintendent and Assistant Superintendent, Personnel Services (Government Code Section 54957); and Potential Litigation with the Superintendent and Assistant Superintendent, Business Services (Government Code Section 54956.9).

On motion of Trustee _____, seconded by Trustee _____, and
_____, the Board of Education approved Items
_____.

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7. PERSONNEL

Agenda Item 7 - C: Closed Session to Discuss Employee Discipline/Dismissal/Release with the Superintendent and Assistant Superintendent, Personnel Services (Government Code Section 54957); and Potential Litigation with the Superintendent and Assistant Superintendent, Business Services (Government Code Section 54956.9).

Action to be determined.

On motion of Trustee _____, seconded by Trustee _____,
and _____, Board of Education _____

_____.

